

PORT AUTHORITY



BOARD MEETING JANUARY 24, 2020

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**ANNUAL MEETING OF THE BOARD
9:30 A.M., FRIDAY, JANUARY 24, 2020**

AGENDA

- I. Call to Order – Jeff Letwin, Chairman**
- II. Pledge of Allegiance**
- III. Report of Nominating Committee – Ms. Stephanie Turman, Chair**
- IV. Election of Officers**
- V. Adjournment**

**REGULAR MEETING OF THE BOARD
9:30 A.M., FRIDAY, JANUARY 24, 2020
AGENDA**

- I. Call to Order – Mr. Jeff Letwin, Chairman**
- II. Approval of Minutes:**
 - 1. November 22, 2019 Regular Meeting**
- III. Report of the Chief Executive Officer – Ms. Katharine Kelleman**
- IV. Report of Performance Oversight Committee – Ms. Michelle Zmijanac, Chair**
 - 1. Awarding of Bids**
 - 2. Authorization to Award Construction Contracts for Roofing and HVAC Upgrades at Manchester, East Liberty and West Mifflin Garages**
 - 3. Authorization to Award Construction Contract for Mt. Washington Tunnel Electrical System Improvements**
 - 4. Authorization to Amend and Restate Port Authority's Equal Employment Opportunity and Anti-Harassment Policy**
 - 5. Authorization for Settlement of Public Liability Claim**
 - 6. Authorization to Enter into Agreement to Provide Long Range Transportation Planning Services**
- V. Report of Planning and Stakeholder Relations Committee – Mr. John L. Tague Jr., Chair**
- VI. Report of Finance Committee – Ms. Ann Ogoreuc, Chair**
 - 1. Authorization to Apply for and Enter into Agreements for CY 2020 Operating and Capital Grant Funds**
 - 2. Financial Statements**
- VII. Report of Technology Committee – Ms. Jennifer Liptak, Chair**
 - 1. Authorization to Enter into an Agreement with Clever Devices Ltd., for Disruption Management Module and IVN5 Upgrade**

VIII. New Business

IX. Public Comment:

- 1. Christina Howell, Stop Consolidation**
- 2. Fred Mergner, Stop Consolidation**

X. NEXT REGULAR MEETING – February 28, 2020

XI. Adjournment

REPORT OF PERFORMANCE OVERSIGHT COMMITTEE

AWARDING OF BIDS

1. OFFICE SUPPLIES (STATE SCHEDULE)

The Commonwealth of Pennsylvania Department of General Services (PA DGS) has awarded an office supply contract for the purchase of various office supplies to W. B. Mason Company Inc. This contract is currently effective through April 14, 2022 and permits two one-year contract extensions if exercised by the PA DGS. The Authority seeks to purchase office supplies under the terms and conditions of this State Schedule contract.

RECOMMENDATION: That a contract be awarded under the same terms and conditions of PA DGS with W. B. Mason Company Inc., for the purchase of office supplies. This contract shall be for an estimated total of \$742,500.00 through April 14, 2022. The exercise of one or both of the additional optional one-year extensions will be at the discretion of the Authority and also contingent on the PA DGS's exercise of the optional extension years.

The pricing represents an 18 percent increase to the Authority's previous contract five years ago for these supplies. Staff has determined the pricing on the Pennsylvania State Schedule to be fair and reasonable and consistent with the funds budgeted.

2. UNLEADED GASOLINE

This bid was publicly advertised and bid documents were distributed. Three bids were received for the purchase of unleaded gasoline over a two-year period. This fuel is used to power fleet service vehicles and maintenance equipment.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Petroleum Traders Corporation, in the estimated amount of \$908,750.00.

This price represents a 20 percent decrease over the previous bid price paid for this product two years ago. Staff has determined the pricing received to be fair and reasonable and consistent with the funds budgeted.

3. REFRESH KITS FOR ENERGY STORAGE (HYBRID COACH)

This bid was publicly advertised and ebusiness documents were distributed. One firm accepted the invitation and one bid was received for refresh kits for energy storage for hybrid coaches over a three-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Penn Power Group LLC., in the estimated amount of \$741,755.31.

This price represents a five percent increase over the previous contract prices for these services three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

4. REMANUFACTURED/EXCHANGE FUEL INJECTORS FOR CUMMINS DIESEL ENGINES

This bid was publicly advertised and ebusiness documents were distributed. Four firms accepted the invitation and three bids were received for the purchase of remanufactured/exchange fuel injectors for Cummins diesel engines used to maintain the Authority's coach fleet over a one-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Colonial Equipment Co., for two items in the estimated amount of \$549,295.20.

There has been no recent purchase of these injectors, however, staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

5. COACH REPLACEMENT PARTS – COOLING

This bid was publicly advertised and ebusiness documents were distributed. Six firms accepted the invitation and six bids were received for the purchase of coach replacement parts for cooling, used to maintain the Authority's coach fleet over a two-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidders that submitted responsive bids as follows:

- CBM US Inc. – two items in the estimated amount of \$14,939.50
- Cummins Inc. – two items in the estimated amount of \$168,072.00
- Gillig LLC. – three items in the estimated amount of \$212,187.65

This price represents a seven percent increase over the previous contract prices for these items one year ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

RESOLUTION

RESOLVED, that recommendations as set forth in the report are accepted and that the chief executive officer or chief financial officer be, and hereby are, authorized and directed to execute such documents on behalf of Port Authority of Allegheny County as shall be required for the entry of proper contracts covering those items recommended for acceptance.

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of roofing and HVAC upgrades at the Manchester, East Liberty and West Mifflin garages (Project); and

WHEREAS, the work for Project includes, but is not limited to, the furnishing of all engineering, labor, material, equipment, tools, supervision, and incidental items necessary for the replacement of roofs and HVAC equipment at the Manchester and West Mifflin garages and the replacement of HVAC equipment at the East Liberty Garage; and

WHEREAS, in order to perform Project, bid documents were prepared for Contract SYS-19-09 A&B REBID G General Construction, Contract SYS-19-09 REBID H Mechanical Construction, and Contract SYS-19-09 REBID E Electrical Construction (Contracts), and publicly advertised; and

WHEREAS, two bids for General Construction Contract, two bids for HVAC Construction Contract, and three bids for Electrical Construction Contract, were received and opened on December 17, 2019; and

WHEREAS, the bid of Miller-Thomas-Gyekis, Inc., in the amount of \$6,717,700.00, is the lowest responsive bid, from the responsible bidders among the bids received for Contract SYS-19-09 A&B REBID G, General Construction; the bid of D&G Mechanical Inc., in the amount of \$1,629,081.00, is the lowest responsive bid from the responsible bidders among the bids received for Contract SYS-19-09 REBID H, HVAC Construction; and the bid of Merit Electrical Group, Inc., in the amount of \$169,000.00, is the lowest responsive bid from the responsible bidders among the bids received for Contract SYS-19-09 REBID E, Electrical Construction; and

WHEREAS, the respective bids of Miller-Thomas-Gyekis, Inc., D&G Mechanical, Inc., and Merit Electrical Group, Inc., have been reviewed by the Authority's staff and legal counsel and are recommended for award of respective Contracts.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer and/or chief engineer be, and hereby are, authorized to enter into an agreement, in a form approved by counsel, with Miller-Thomas-Gyekis, Inc., in the amount of \$6,717,700.00, for Contract SYS-19-09 A&B REBID G, General Construction, with D&G Mechanical Inc., in the amount of \$1,629,081.00, for Contract SYS-19-09 REBID H, HVAC Construction, and with Merit Electrical Group, Inc., in the amount of \$169,000.00, for Contract SYS-19-09 REBID E, Electrical Construction, all subject to successful completion of the pre-award requirements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

1/24/20
M. Zmijanac

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of the Mt. Washington Tunnel Electrical System Improvements (Project); and

WHEREAS, Project includes the furnishing of engineering, labor, material, equipment, tools, supervision, and incidental items necessary for performing the electrical system improvements to the Mt. Washington Transit Tunnel, including, but not be limited to, LED lighting, telecommunications system, fan ventilation power/control/heater circuitry, optical fiber system, conduit, cabling, support racks and anchorages, temporary systems, lighting control equipment and related modifications. Additionally, bid options, which may be exercised by the Authority in its sole discretion, are included in the contract for replacement of both the Tunnel Portal Redundant Power System and the Neeld Avenue Substation Transformer (Bid Options); and

WHEREAS, in order to perform Project, bid documents were prepared for Contract SYS-19-07 Mt. Washington Tunnel Electrical System Improvements, (Contract), and publicly advertised; and

WHEREAS, three bids for Contract were received and opened on December 11, 2019; and

WHEREAS, the bid of Wellington Power Corporation is the lowest responsive bid from a responsible bidder among the bids received for Contract. The amount of Contract is \$11,588,800.00, which includes both Bid Options which the Authority desires to now exercise; and

WHEREAS, the total bid of Wellington Power Corporation has been reviewed by the Authority staff and legal counsel and is recommended for award of Contract.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer and/or chief engineer be, and hereby are, authorized to enter into an agreement, in a form approved by counsel, with Wellington Power Corporation, in the amount of \$11,588,800.00, for the Contract, and to exercise Bid Options, subject to successful completion of the pre-award requirements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

1/24/20
M. Zmijanac

RESOLUTION

WHEREAS, since November of 1971, Port Authority of Allegheny County (Authority) has maintained and enforced written policies concerning equal employment opportunity, the prohibition of sexual harassment in the workplace and a procedure for the filing and investigation of discrimination or harassment complaints; and

WHEREAS, on January 22, 2010, the Authority's Board adopted a comprehensive Equal Employment Opportunity and Anti-Harassment Policy (Policy) to consolidate prior policies into one policy reflecting the Authority's continued commitment to providing a workplace free from discrimination and/or harassment. Policy was amended by the Board on October 25, 2013; and

WHEREAS, as part of its ongoing efforts to continually review and improve Policy and to comply with its federal Title VI compliance and review requirements, the Authority has made certain proposed amendments to Policy, as set forth in Exhibit A attached to this resolution, to further define protected classes under Policy, to confirm a direct line of reporting between the Authority's Chief Executive Officer and OEO Program Manager and to confirm the Authority's commitment to providing reasonable accommodations to employees with disabilities and for religious purposes.

NOW, THEREFORE, BE IT RESOLVED that the chief executive officer, chief human resources officer and chief legal officer, be, and hereby are, authorized to amend Policy as set forth in Exhibit A attached to this resolution and to post and issue amended Policy to all employees of the Authority at all operating locations and to take all such other actions necessary and proper to carry out the purpose and intent of this resolution.

EXHIBIT "A"

PORT AUTHORITY OF ALLEGHENY COUNTY EQUAL EMPLOYMENT OPPORTUNITY AND ANTI-HARASSMENT POLICY

Port Authority is committed to Equal Employment Opportunity for all persons regardless of race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or other protected class. Discrimination and harassment based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or other protected class is prohibited. All employment actions, including, but not limited to recruiting, hiring, placement, promotion, transfer, compensation, job assignments, training, benefits, discipline, demotion, layoff, termination and other treatment of employees and conditions of employment will be made without regard to these protected categories. Violations of this Policy will result in disciplinary action, up to and including discharge.

The successful achievement of EEO goals will provide benefits to the Port Authority through fuller utilization and development of previously underutilized human resources. The Program Manager – OEO, who reports directly to the Director of Employee Relations & OEO and CEO, is responsible for implementation of the EEO program. All management personnel share in this responsibility and will be assigned specific tasks to ensure compliance is achieved for following and enforcing this Policy. The performance of management and supervisory personnel will be evaluated on the success of the EEO program the same way as their performance on other agency's goals.

This EEO and Anti-Harassment Policy is intended to document the policies, practices and procedures of Port Authority's EEO Program, and this Policy shall be posted at all Port Authority operating locations, posted on Port Authority's intranet page and otherwise made available to employees and applicants for employment with Port Authority upon request.

HARASSMENT - GENERAL

Harassment includes unwelcome conduct, whether verbal, physical, or visual, that is based on a protected category, that unreasonably interferes with an employee's job performance, or creates an intimidating, hostile, or offensive working environment. Harassment can consist of, but is not limited to: (1) Inappropriate names, slurs, or negative stereotyping; (2) threats, intimidation, or hostile acts, jokes, or pranks that relate to the individual's protected status; and/or (3) written or graphic material, including pictures, cartoons, drawings, posters, statements, and graffiti that ridicules, denigrates, or shows hostility or hatred toward an individual or group because of protected status and that is circulated in the workplace or placed on the walls, bulletin boards, tool boxes, computer screens, or elsewhere on agency premises.

SEXUAL HARASSMENT

Although harassment based on any protected category will not be tolerated, Port Authority recognizes sexual harassment as a unique form of harassment. Sexual harassment can consist of, but is not limited to, unwelcome sexual advances, requests for sexual favors, verbal or physical conduct of a sexual nature, or any other activity of a sexual or sex-based nature, on the part of either male or female employees or third parties when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

REASONABLE ACCOMMODATIONS

Port Authority is committed to provide reasonable accommodations to applicants and employees who need them because of a disability or to practice or observe their religion, absent undue hardship.

COMPLAINT PROCEDURE

Any person who feels he or she has been subjected to or has witnessed any kind of discrimination or harassment described in this Policy should immediately notify his or her supervisor, manager, or director. If a person does not feel comfortable notifying his or her supervisor, manager, or director, the employee should notify Port Authority's Office of Equal Opportunity (OEO). Conduct by any individual which prevents or discourages a person from reporting any discrimination or harassment is prohibited. Any supervisor or management representative, who becomes aware of allegations of harassment or

discrimination, whether through the report of an alleged victim or otherwise, shall promptly report the allegations to OEO for assistance in evaluating the situation and determining an appropriate course of action. All complaints will be investigated promptly and thoroughly. It is imperative that complaining parties and possible witnesses cooperate fully in any such investigation. The complaints and the information obtained during the investigation will be kept confidential to the extent practical and appropriate under the circumstances. Complaining parties and those participating in an investigation are also expected to maintain appropriate confidentiality and should not openly discuss the matter in the workplace.

NO RETALIATION

Retaliation against any person who makes or assists in making a complaint or charge under this Policy; who cooperates in an investigation, employment proceeding or lawsuit; or who otherwise engages in protected activity is strictly prohibited and will not be tolerated. Any person who thinks he or she has been retaliated against or has been threatened with retaliation should immediately notify his or her supervisor, manager, director, and/or OEO in accordance with the Complaint Procedure above.

Dated January 24, 2020 and signed by:

Katharine Eagan Kelleman
Chief Executive Officer

Eric Wells
Director, Employee Relations &
Office of Equal Opportunity

Agencies that have jurisdiction along with their time frames for filing charges: Equal Employment Opportunity Commission **300** days. Pennsylvania Human Relations Commission **180** days. Pennsylvania Department of Transportation **90** days. Port Authority's Office of Equal Opportunity **300** days.

Equal Employment Opportunity
Commission
William S. Moorhead Federal Building
1000 Liberty Avenue, Suite 1112
Pittsburgh, PA 15222
Phone: 1-800-669-4000

PA Human Relations
Commission
Piatt Place
301 Fifth Avenue
Third Floor, Suite 3900
Pittsburgh, PA 15222
Phone: 412-565-5395

PA Dept. of Transportation
Bureau of Equal Opportunity
Commonwealth Keystone Building
400 North Street
Harrisburg, PA 17120
Phone: 1-800-468-4201

Port Authority
Office of Equal Opportunity
Heinz 57 Center
345 Sixth Avenue, 3rd Floor
Pittsburgh, PA 15222
412-566-5260

**ORIGINAL ADOPTION AND EFFECTIVE DATE: January 22, 2010; REVISED VIA BOARD RESOLUTION: OCTOBER 25, 2013;
JANUARY 24, 2020 (supersedes all prior policies on the same subject matter)**

1/24/20
M. Zmijanac

RESOLUTION

WHEREAS, an accident involving a Port Authority of Allegheny County (Authority) bus occurred on or about July 28, 2016 on Bellefield Avenue at or near its intersection with Fifth Avenue in the Oakland section of the City of Pittsburgh; and

WHEREAS, as the bus operator was attempting to make a left turn from Bellefield Avenue onto Fifth Avenue, the bus struck Linda Wozman (Wozman) as she attempted to cross the street.

WHEREAS, Wozman claimed various injuries as a result of the accident; and

WHEREAS, Wozman has submitted a personal injury claim to the Authority seeking monetary recovery for the damages she allegedly sustained as a result of the accident (Claim); and

WHEREAS, the Authority and Wozman have negotiated an agreement to fully and finally settle Claim for the total settlement amount of \$150,000, subject to review and approval by the Authority's Board.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief legal officer and/or chief financial officer be, and hereby are, authorized to enter into an agreement with Wozman to fully and finally settle Claim, through a release form approved by counsel, for a total not-to-exceed settlement amount of \$150,000, payable by the Authority to Wozman, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) requires a contractor to provide long range transportation planning services (Services); and

WHEREAS, in order to obtain qualified firms to perform Services, Request for Proposals (RFP) No. 19-07 detailing the required scope of Services was prepared and publicly advertised; and

WHEREAS, four proposals for RFP were received on October 14, 2019. All proposals were reviewed and evaluated by the Authority's Evaluation Committee; and

WHEREAS, the proposal submitted by Michael Baker International, Inc., has been determined to be the highest-rated proposal for the performance of Services; and

WHEREAS, the negotiations with Michael Baker International, Inc., have been initiated and are progressing on a proposed agreement to perform Services; and

WHEREAS, a total not-to-exceed amount of \$1,600,000 is recommended for approval for the agreement for Services (Agreement). Agreement would be for a two-year period with the option to extend the term up to two additional years at the sole discretion of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the chief executive officer and/or chief development officer be, and hereby are, authorized to enter into Agreement with Michael Baker International, Inc. for Services, in a form approved by counsel, for a total not-to-exceed amount of \$1,600,000, for the initial two-year period of Agreement, with the option to extend the term of Agreement up to an additional two years at the sole discretion of the Authority, and to also take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

REPORT OF FINANCE COMMITTEE

RESOLUTION

WHEREAS, on an annual basis, Port Authority of Allegheny County (Authority) applies for and enters into agreements with federal, state and local governments, and other entities, for various grants to support the Authority's operating and capital budgets; and

WHEREAS, these grants include, but are not limited to, formula program grants administered by the Federal Transit Administration for Section 5303 Metropolitan Planning funding, Section 5307 Urbanized Area Formula Program funding, Section 5307 Flex Program funding, Section 5310 Enhanced Mobility for Seniors funding, Section 5337 State of Good Repair Program funding and Section 5339 Bus and Bus Rail Facilities Formula Program funding, along with related local match funding from the Pennsylvania Department of Transportation (PENNDOT) and Allegheny County (County) (Federal Formula Grants); and

WHEREAS, these grants also include, but are not limited to, formula program grants administered by PENNDOT for the Commonwealth of Pennsylvania for Section 1513 operating assistance and Section 1514 capital assistance pursuant to the provisions of Act 89 of 2013, along with related local match funding from County and the Allegheny County Regional Asset District (State Formula Grants); and

WHEREAS, in addition, the Authority is eligible, from time to time, to apply for and enter into agreements for various discretionary grants that may become available throughout the calendar year including, but not limited to, Federal Transit Security Grant funding, Federal Low or No Emission Program funding, Federal Congestion Mitigation Air Quality funding and Commonwealth of Pennsylvania Multi-Modal Transportation funding, along with discretionary grants that may be offered by private and non-profit entities and related local match requirements (Discretionary Program Grants).

NOW, THEREFORE, BE IT RESOLVED, that the Authority's chief executive officer, chief financial officer, director Grants and Capital Programs and chief development officer be, and hereby are, authorized to: apply for and enter into grant agreements for Federal Formula Grants, State Formula Grants and Discretionary Program Grants that the Authority is eligible for, or may become eligible for, in CY 2020 to support the Authority's operating and capital budgets; file applications and enter into agreements for any required matching funding for such grants; and take any and all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

FURTHER RESOLVED that the Authority's chief financial officer shall provide regular reports to the Finance Committee of the Authority's Board concerning grants applied for and awarded to the Authority during CY 2020.

FINANCIAL STATEMENTS

Port Authority of Allegheny County
CONSOLIDATED STATEMENT OF NET POSITION
For the Current Period

As of December 31, 2019

	<u>OPERN</u>	<u>CAPTL</u>	<u>TOTAL</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$ 158,692,607.85	\$ 15,840,817.12	174,533,424.97
Capital grants receivable	-	15,442,769.58	15,442,769.58
Other receivables	8,733,237.14	0.00	8,733,237.14
Prepaid expenses	1,957,499.38	-	1,957,499.38
Materials & supplies	16,707,614.41	-	16,707,614.41
Total Current Assets	186,090,958.78	31,283,586.70	217,374,545.48
NONCURRENT ASSETS			
Restricted assets for capital additions and related debt	-	21,348,459.07	21,348,459.07
Designated for reserve fund	38,488,582.00	-	38,488,582.00
Capital assets, net of accumulated depreciation	-	1,269,846,239.23	1,269,846,239.23
Total Non-Current Assets	38,488,582.00	1,291,194,698.30	1,329,683,280.30
TOTAL ASSETS	\$ 224,579,540.78	\$ 1,322,478,285.00	\$ 1,547,057,825.78
DEFERRED OUTFLOWS OF RESOURCES			
Deferred charge on refunding	-	7,241,289.98	7,241,289.98
Related to pensions	122,420,337.00	-	122,420,337.00
Related to OPEB	47,529,185.00	-	47,529,185.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ 169,949,522.00	\$ 7,241,289.98	\$ 177,190,811.98
LIABILITIES			
CURRENT LIABILITIES			
Accounts payable	9,100,865.23	1,670,719.78	10,771,585.01
Accrued compensation, benefits & withholdings	16,315,845.70	-	16,315,845.70
Unearned revenue	133,890,955.42	28,906,090.71	162,797,046.13
Reserves for claims & settlements	6,272,850.00	-	6,272,850.00
Current portion of bond payable	-	13,140,000.00	13,140,000.00
Other current liabilities	-	2,981,029.16	2,981,029.16
Total Current Liabilities	165,580,516.35	46,697,839.65	212,278,356.00
NONCURRENT LIABILITIES			
Bond payable, net	-	159,204,699.15	159,204,699.15
Reserves for claims & settlements	5,006,967.00	-	5,006,967.00
Accrued OPEB liability	624,412,121.00	-	624,412,121.00
Net pension liability	421,374,849.00	-	421,374,849.00
Total Non-Current Liabilities	1,050,793,937.00	159,204,699.15	1,209,998,636.15
TOTAL LIABILITIES	\$ 1,216,374,453.35	\$ 205,902,538.80	\$ 1,422,276,992.15
DEFERRED INFLOWS OF RESOURCES			
Related to pensions	44,435,626.00	-	44,435,626.00
Related to OPEB	23,704,202.00	-	23,704,202.00
TOTAL DEFERRED INFLOWS OF RESOURCES	\$ 68,139,828.00	\$ -	\$ 68,139,828.00
NET ASSETS			
TOTAL NET POSITION	\$ (928,473,800.57)	\$ 1,123,817,036.18	\$ 195,343,235.61

COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Month of December 2019			6 Month Year-to-Date			Notes on Variances	
	Budget	Actual	Variance	Budget	Actual	Variance		
REVENUE :								
Passenger revenue -							Total Operating Income for the month of December was \$497,290 above budget due to higher Passenger Revenue. Total Operating Income is \$485,028 above budget due to higher Advertising Revenue and Interest Income.	
Bus, Light Rail & Incline Plane	\$7,219,680	\$7,608,934	\$389,254	\$45,550,691	\$45,392,955	(\$157,736)		
ACCESS program service	882,183	917,458	\$35,275	5,293,098	5,385,405	\$92,307		
Advertising	208,423	250,589	\$42,166	1,250,088	1,482,965	\$232,877		
Interest income	162,500	182,337	\$19,837	975,000	1,212,840	\$237,840		
Other income	26,643	37,401	\$10,758	339,138	418,878	\$79,740		
Total Operating Income	\$8,499,429	\$8,996,719	\$497,290	\$53,408,015	\$53,893,043	\$485,028		
EXPENSE :								
Wages & salaries	\$18,461,005	\$18,628,996	(\$167,991)	\$80,844,066	\$80,376,750	\$467,316	Total Expense for December was \$314,008 under budget. The Authority did make a required \$1.4 million dollar required catch-up payment to the ATU Pension Plan based on the recently completed actuarial report. Total Expenses for the fiscal year are \$17.1 million under budget. Other Expenses are \$5.4 million under budget due in part to a \$2.5 million Accident Recovery Credit settlement for the rail derailment. Materials & Supplies are \$3.9 million under budget in part due to lower Material Expense. Purchased Services are \$4.3 million under budget in part due to lower Work-Done-by-outside Contractor Expense	
Employee benefits	14,717,149	16,025,661	(\$1,308,512)	81,140,505	79,901,220	\$1,239,285		
Materials & supplies	4,046,528	3,496,169	\$550,359	24,845,180	20,854,250	\$3,990,930		
Provision for injuries & damages	341,868	187,608	\$154,260	2,371,228	1,642,146	\$729,082		
Purchased services	1,459,344	1,005,110	\$454,234	9,275,483	4,958,430	\$4,317,053		
Utilities	687,253	664,969	\$22,284	3,762,008	3,082,433	\$679,575		
Other expense	1,220,005	735,729	\$484,276	7,167,660	1,704,935	\$5,462,725		
Interest	0	0	\$0	0	0	\$0		
ACCESS program service	2,409,422	2,284,324	\$125,098	14,295,532	14,039,853	\$255,679		
Total Expense	\$43,342,574	\$43,028,566	\$314,008	\$223,701,662	\$206,560,017	\$17,141,645		
Deficit before Subsidy	(\$34,843,145)	(\$34,031,847)	\$811,298	(\$170,293,647)	(\$152,666,974)	\$17,626,673		
Operating Subsidy:								
County Drink Tax Revenue			\$0			\$0	Total Subsidy for the month and fiscal year-to-date is ahead of plan, but this is strictly a timing issue that will normalize.	
RAD Assistance - Local	275,000	275,000	\$0	1,650,000	1,650,000	\$0		
Gen Operating Assist - State	20,062,251	25,551,687	\$5,489,436	110,577,113	121,626,091	\$11,048,978		
Defer State Operating Assist			\$0			\$0		
Cost of Contracting			\$0	3,928,218	3,928,227	\$9		
Redistribute to Vehicle Overhaul	494,264	540,810	\$46,546	2,965,584	3,298,826	\$333,242		
Redistribute to Capital Accounts	163,800	195,861	\$32,061	986,800	1,326,590	\$339,790		
Fringe Benefits Redistrib Cap Accts	85,000	88,094	\$3,094	510,000	495,160	(\$14,840)		
Preventive Maintenance	1,987,374	1,983,782	(\$3,592)	18,925,286	18,921,828	(\$3,458)		
ACM Capitalizations			\$0			\$0		
Third Party Reimbursements	121,000	205,758	\$84,758	192,000	430,866	\$238,866		
ACCESS-JARC/New Freedom			\$0			\$0		
ACCESS-5310 revenue			\$0			\$0		
ACCESS-PWD	51,700	52,856	\$1,156	310,200	308,943	(\$1,258)		
Total Subsidy	\$23,240,389	\$28,893,848	\$5,653,459	\$140,045,201	\$151,986,530	\$11,941,329		
Surplus/Deficit	(\$11,602,756)	(\$5,137,999)	\$6,464,757	(\$30,248,446)	(\$680,444)	\$29,568,002		

PORT AUTHORITY OF ALLEGHENY COUNTY
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Monthly Actuals			Year to Date Actuals			
	December 2018	December 2019	Variance	FY2019	FY2020	Variance	Notes on Variances
REVENUE :							
Passenger revenue -							
Bus, Light Rail & Incline Plane	\$7,219,293	\$7,608,934	\$389,641	\$45,415,091	\$45,392,955	(\$22,136)	
ACCESS program service	874,790	917,458	\$42,668	5,600,295	5,385,405	(\$214,890)	
Advertising	400,846	250,589	(\$150,257)	1,489,661	1,482,965	(\$6,696)	
Interest income	179,170	182,337	\$3,167	921,886	1,212,840	\$290,954	
Other income	30,031	37,401	\$7,370	404,781	418,878	\$14,097	
							Total Operating Income is \$61,329 ahead of last fiscal year through December principally due to higher Interest Income.
Total Operating Income	\$8,704,130	\$8,996,719	\$292,589	\$53,831,714	\$53,893,043	\$61,329	
EXPENSE :							
Wages & salaries	\$13,130,490	\$18,628,996	(\$5,498,506)	\$80,424,832	\$80,376,750	\$48,082	
Employee benefits	12,095,047	16,025,661	(\$3,930,614)	73,162,752	79,901,220	(\$6,738,468)	
Materials & supplies	2,971,436	3,496,169	(\$524,733)	22,723,795	20,854,250	\$1,869,545	
Provision for injuries & damages	189,077	187,608	\$1,469	1,865,991	1,642,146	\$223,845	
Purchased services	968,942	1,005,110	(\$36,168)	6,575,059	4,958,430	\$1,616,629	
Utilities	574,789	664,969	(\$90,180)	3,131,820	3,082,433	\$49,387	
Other expense	635,835	735,729	(\$99,894)	4,260,281	1,704,935	\$2,555,346	
Interest	0	0	\$0	0	0	\$0	
ACCESS program service	2,409,545	2,284,324	\$125,221	13,765,710	14,039,853	(\$274,143)	
							Total Operating Expense is \$649,777 ahead of last fiscal year principally due to higher Employee Benefits. \$2.784 million of Sick, Vacation and Holiday for salaried employees is categorized in Employee Benefits in FY2020 accentuating the negative variances in F2020.
Total Expense	\$32,975,161	\$43,028,566	(\$10,053,405)	\$205,910,240	\$206,560,017	(\$649,777)	
Deficit before Subsidy	(\$24,271,031)	(\$34,031,847)	(\$9,760,816)	(\$152,078,526)	(\$152,666,974)	(\$588,448)	
Operating Subsidy:							
County Drink Tax Revenue			-			-	
RAD Assistance - Local	275,000	275,000	-	1,650,000	1,650,000	-	
Gen Operating Assist - State	18,617,629	25,551,687	6,934,058	119,551,539	121,626,091	2,074,552	
Defer State Operating Assist			-			-	
Cost of Contracting			-	3,543,554	3,928,227	384,673	
Redistribute to Vehicle Overhaul		540,810	540,810		3,298,826	3,298,826	
Redistribute to Capital Accounts	171,183	195,861	24,678	967,353	1,326,590	359,237	
Fringe Benefits Redistrib Cap Accts	94,704	88,094	(6,610)	479,570	495,160	15,590	
Preventive Maintenance	4,301,765	1,983,782	(2,317,983)	30,168,596	18,921,828	(11,246,768)	
ACM Capitalizations			-			-	
Third Party Reimbursements	2,782	205,758	202,976	102,649	430,866	328,217	
ACCESS-JARC/New Freedom			-			-	
ACCESS-5310 revenue			-			-	
ACCESS-PWD	55,426	52,856	(2,571)	307,441	308,943	1,502	
							Total Subsidy is \$4.7 million behind last fiscal year. This is due lower amounts of Preventive Maintenance dollars being utilized. The FY20 Budget is using \$8.7 million less in Preventive Maintenance, so this result is expected.
Total Subsidy	\$23,518,489	\$28,893,848	\$ 5,375,359	\$156,770,702	\$151,986,530	\$ (4,784,172)	
Surplus/Deficit	(\$752,542)	(\$5,137,999)	\$ (4,385,457)	\$4,692,176	(\$680,444)	(\$5,372,620)	

REPORT OF TECHNOLOGY COMMITTEE

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) has previously and successfully implemented certain Clever Devices Ltd. (Clever Devices) software and hardware modules for performing the core functions of automated voice announcements, automated passenger counting and automated vehicle monitoring for buses; and

WHEREAS, Clever Devices' hardware and related software are proprietary to Clever Devices and may only be purchased from, integrated by, modified by and installed by Clever Devices; and

WHEREAS, Clever Devices currently provides other copyrighted software modules and services that will further upgrade and expand the capabilities of the Authority's existing system; and

WHEREAS, as part of the Authority's ongoing initiative to improve its monitoring capabilities and add useful life span to the existing system, the Authority desires to procure additional hardware, software and licenses from Clever Devices; and

WHEREAS, the Authority has determined that its patrons and system would greatly benefit from an improvement of currently available route awareness data by upgrading the Authority's bus and rail fleets from Clever Devices IVN3 hardware to IVN5 hardware, and by incorporating Clever Devices Disruption Management Module software in order to provide improved functionalities.

WHEREAS, the hardware, software and services proposed to be purchased from Clever Devices, as part of the upgrade of the Authority's existing Clever Devices System include the purchase and installation of an upgraded operating system, project management, associated licenses, training and related services; and

WHEREAS, the software and hardware offered by Clever Devices is the only such software and hardware which can readily interface with the Authority's existing system and which will allow the Authority to maintain the integrity of its system; and

WHEREAS, to allow the services to be performed by Clever Devices, the Authority seeks authorization to enter into an agreement with Clever Devices for the services for up to three years at the total not-exceed amount of \$2,897,436.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer and/or chief information officer be, and hereby are, authorized to execute an agreement with Clever Devices for the services, in a form approved by counsel, for the purchase of the services over three years for a total not-to-exceed amount of \$2,897,436, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.